

**MINUTES OF THE REGULAR MEETING OF THE CITY COUNCIL OF THE CITY OF  
LUFKIN, TEXAS HELD ON THE 4<sup>th</sup> DAY OF NOVEMBER, 2014.**

On the 4<sup>th</sup> day of November 2014, the City Council of the City of Lufkin, Texas convened in a Regular Meeting in the Council Chambers of City Hall with the following members, thereof to wit:

Bob F. Brown	Mayor
Lynn Torres	Mayor Pro-Tem
Victor Travis	Councilmember, Ward No. 1
Robert Shankle	Councilmember, Ward No. 2
Don Langston	Councilmember, Ward No. 4
Rocky Thigpen	Councilmember, Ward No. 5
Sarah Murray	Councilmember, Ward No. 6
Paul L. Parker	City Manager
Keith Wright	City Manager
Steve Floyd	Assistant City Manager
Bruce Green	City Attorney
Kara Atwood	City Secretary
Rodney Ivy	Human Resources Director
Ted Lovett	Fire Chief
Belinda Southern	Finance Director
Steve Poskey	Street Department Superintendent
Dale Allred	Inspection Services Director
Chuck Walker	Public Utilities Director
Ramon Johnson	Water & Sewer Director
Aaron Ramsey	Animal Control Director
Thad Chambers	Economic Development Director
Kent Havard	Solid Waste Director

being present when the following business was transacted.

1. The meeting was opened with prayer by Dr. Edward Thomas, Long Chapel CME Church.
2. Mayor Bob Brown welcomed visitors present.
3. **APPROVAL OF MINUTES**

Minutes of the Regular Council Meeting on October 21, 2014 were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

**OLD BUSINESS**

4. **ORDINANCE ESTABLISHING A SCHOOL ZONE FOR ST. PATRICK'S CATHOLIC SCHOOL ON LOWRY STREET-APPROVED**

City Manager Keith Wright stated that this was the second reading for an Ordinance establishing a school zone at St. Patrick's Catholic School. City Manager Wright furthered that upon approval of this Ordinance the City would implement a speed limit of twenty (20) miles per hour to be in effect during the morning and afternoon hours for arrival and departure to and from school. City Manager Wright stated that Staff recommended approval of the installation of a school zone on Lowry Street in front of St. Patrick's Catholic School.

An Ordinance establishing a school zone for St. Patrick's Catholic School on Lowry Street was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Rocky Thigpen. A unanimous affirmative vote was recorded.

**NEW BUSINESS**

5. **INVESTMENT POLICY FOR THE CITY OF LUFKIN, THE LUFKIN ECONOMIC DEVELOPMENT CORPORATION AND THE LUFKIN CONVENTION & VISITOR'S BUREAU-APPROVED**

City Manager Wright stated that annually the Investment Policy is updated for modifications and clarifications and that a copy of the policy with the new “mark ups” had been provided to Councilmembers on the dais, as the copy in the Council Packet did not showcase the changes. City Manager Wright directed Council to page two (2) for the changes on the Assistant City Manager and the Senior Accountant Position and to page five (5) for the change in the obligations on investments, which was recommended by the City’s investment consultant, Dick Long. City Manager Wright concluded that Staff recommended that approval of the Investment Policy for the City of Lufkin, The Lufkin Economic Development Corporation, and the Lufkin Convention and Visitor’s Bureau.

Councilmember Victor Travis commented that finance was integral to the City of Lufkin and that “the buck stops” with the City Manager position. Councilmember Travis furthered that he had not had the opportunity to ask City Manager Wright about his finance experience. Councilmember Travis concluded by asking City Manager Wright what education he had in the realm of finance and what steps would be taken to make sure that the City had financial stability. City Manager Wright responded that he had received investment training from the State of Texas and that he had been a part of the City of Lufkin’s Finance Committee for the last two years. Councilmember Don Langston furthered that the investment policies in place had been in place for the past fifteen (15) years and that these policies had to be approved by the Finance Committee, therefore there are checks and balances in place and no one on the Committee can unilaterally make decisions.

The Investment Policy for the City of Lufkin, the Lufkin Economic Development Corporation, and the Lufkin Convention and Visitor’s Bureau was approved on a motion by Councilmember Don Langston and seconded by Councilmember Lynn Torres. A unanimous affirmative vote was recorded.

Mayor Bob Brown thanked Finance Director Belinda Southern for her work on this item.

6. **RESOLUTION AUTHORIZING AN AMENDMENT TO THE 2014-2015 OPERATING BUDGET (BUDGET AMENDMENT NO. 4) PROVIDING FOR THE SUPPLEMENTAL APPROPRIATION OF FUNDS IN THE GENERAL FUND AND THE ELLEN TROUT ZOO BUILDING FUND, AND PROVIDING AN EFFECTIVE DATE-APPROVED**

City Manager Wright stated that this Budget Amendment was done each year to handle projects that were going on last year that have not been completed. City Manager Wright went on to list the various projects that needed supplemental appropriation in this Budget Amendment. City Manager Wright stated that Staff recommended approval of the Resolution authorizing an Amendment to the 2014-2015 Operating Budget (Budget Amendment No. 4) providing for the supplemental appropriation of funds in the General Fund and the Ellen Trout Zoo Building Fund.

The Resolution authorizing an Amendment to the 2014-2015 Operating Budget (Budget Amendment No. 4) providing for the supplemental appropriation of funds in the General Fund and the Ellen Trout Zoo Building Fund was approved on a motion by Councilmember Don Langston and seconded by Councilmember Lynn Torres. A unanimous affirmative vote was recorded.

7. **PURCHASE OF A JOHN DEERE MINI EXCAVATOR FOR THE SEWER REHAB DEPARTMENT IN THE AMOUNT OF \$61,032 FROM DOGGETT MACHINERY THROUGH THE BUY BOARD-APPROVED**

City Manager Wright stated that the next four (4) items on the Agenda were from the City’s 2014 Amortization Fund. City Manager Wright elaborated that this fund was established several years ago in order to replace old equipment and purchase new equipment; the budget is set up for the original equipment purchase price and then the resale value is added once the original item is auctioned; after auctioning the original equipment piece, then those funds would make up any budget shortfalls. City Manager Wright stated that the Mini Excavator was in the 2014 Amortization Fund proposal and that pricing for this equipment had been obtained through the Buy Board from Doggett Machinery in the amount of sixty-one thousand thirty two dollars (\$61,032). City Manager Wright noted that the budget amount for this equipment was forty-eight thousand dollars (\$48,000), but that proceeds from the auction of the existing 2007 excavator were expected to cover the deficit in funding. City Manager Wright concluded that

Staff recommended approval of the purchase of a John Deere Mini Excavator from Doggett Machinery in the amount of sixty-one thousand thirty-two dollars (\$61,032).

The purchase of a John Deere Mini Excavator for the Sewer Rehab Department in the amount of sixty-one thousand thirty-two dollars (\$61,032) from Doggett Machinery through the Buy Board was approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Don Langston. A unanimous affirmative vote was recorded.

**8. PURCHASE OF A JOHN DEERE 310SK BACKHOE FOR THE SEWER REHAB DEPARTMENT IN THE AMOUNT OF \$85,500 FROM DOGGETT MACHINERY THROUGH BUY BOARD-APPROVED**

City Manager Wright stated that the John Deere 310SK Backhoe was also in the 2014 Amortization Fund Proposal. City Manager Wright stated that this equipment would replace a 2007 backhoe and that pricing was obtained from Doggett Machinery through Buy Board in the amount of eighty-five thousand five-hundred dollars (\$85,500). City Manager Wright stated that Staff recommended approval of the purchase of a John Deere 310SK Backhoe in the amount of eighty-five thousand five-hundred dollars (\$85,500) from Doggett Machinery through the Buy Board.

The purchase of a John Deere 310SK Backhoe for the Sewer Rehab Department in the amount of eighty-five thousand five-hundred dollars (\$85,500) from Doggett Machinery through the Buy Board was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Rocky Thigpen. A unanimous affirmative vote was recorded.

**9. PURCHASE OF A BOMAG PNEUMATIC COMPACTOR FOR THE STREET DEPARTMENT IN THE AMOUNT OF \$69,545 FROM R.B. EVERETT & CO. THROUGH HGAC-APPROVED**

City Manager Wright stated that the next two items on the Agenda were used for the Street Department and the Pneumatic Compactor was sixty-nine thousand five hundred forty-five dollars (\$69,545) through HGAC from R.B. Everett & Co. City Manager Wright stated that Staff recommended approval of the purchase of a Bomag Pneumatic Compactor from R.B. Everett & Co. in the amount of sixty-nine thousand five hundred forty-five (\$69,545).

The purchase of a Bomag Pneumatic Compactor for the Street Department in the amount of sixty-nine thousand five hundred forty-five dollars (\$69,545) from R.B. Everett & Co. through HGAC was approved on a motion by Councilmember Rocky Thigpen and seconded by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

**10. PURCHASE OF A BOMAG VIBRATORY ROLLER FOR THE STREET DEPARTMENT IN THE AMOUNT OF \$49,609 FROM R.B. EVERETT & CO. THROUGH HGAC-APPROVED**

City Manager Wright stated the Bomag Vibratory Roller for the Street Department was also included in the 2014 Amortization Fund Proposal and that the total purchase price for this item was forty-nine thousand six hundred nine dollars (\$49,609) which was below the budgeted amount of fifty-four thousand six hundred sixty-three dollars (\$54,663). City Manager Wright stated that Staff recommended approval of the purchase of a new Asphalt Roller for the Street Department in the amount of forty-nine thousand six hundred nine dollars (\$49,609) from R.B. Everett & Co.

The purchase of a Bomag Vibratory Roller for the Street Department in the amount of forty-nine thousand six hundred nine dollars (\$49,609) from R.B. Everett & Co. through HGAC was approved on a motion by Councilmember Robert Shankle and seconded by Councilmember Don Langston. A unanimous affirmative vote was recorded.

**11. AWARD OF BID TO CP APPLICATIONS IN THE AMOUNT OF \$95,900 FOR THE REPLACEMENT OF THE EPOXY FLOORING AT ANIMAL CONTROL-APPROVED**

City Manager Wright stated that the flooring at the Kurth Memorial Animal Shelter needed to be replaced, due to the normal wear and tear from operating an animal shelter. City Manager

Wright stated that the City received two bids for the replacement of the epoxy flooring; CP Applications was the low bidder with a total bid of ninety-five thousand nine hundred dollars (\$95,900). City Manager Wright concluded that Staff recommended approval of the award of bid to CP Applications in the amount of ninety-five thousand nine hundred dollars (\$95,900) for the replacement of the epoxy flooring at the Kurth Memorial Animal Shelter.

Award of bid to CP Applications in the amount of ninety-five thousand nine hundred dollars (\$95,900) for the replacement of the epoxy flooring at Animal Control was approved on a motion by Councilmember Don Langston and approved on a motion by Councilmember Robert Shankle. A unanimous affirmative vote was recorded.

## **12. ECONOMIC DEVELOPMENT INCENTIVES FOR PROJECT PHOENIX-APPROVED**

City Manager Wright stated Councilmembers had received a packet detailing the agreement for Project Phoenix. City Manager Wright asked Economic Development Director Thad Chambers to explain the details of the incentive agreement.

Economic Development Director Thad Chambers stated that Project Phoenix was unanimously passed for consideration to City Council by the 4B Economic Development Board on October 17, 2014. Economic Development Director Chambers furthered that this was an investment incentive for this company to expand their worth by thirty-six million dollars (\$36,000,000,000) and that the incentive would be a ten (10) year one hundred percent (100%) tax abatement. Economic Development Director Chambers concluded that 4B Economic Development Board recommended handling the possible \$4.5 million infrastructure funding through their board.

City Manager Wright stated that Staff recommended approval of the Economic Development incentives for Project Phoenix.

The Economic Development incentives for Project Phoenix were approved on a motion by Councilmember Lynn Torres and seconded by Councilmember Sarah Murray. A unanimous affirmative vote was recorded.

Mayor Bob Brown thanked Councilmember Lynn Torres and Economic Development Director Thad Chambers for their efforts in this project.

## **13. EXECUTIVE SESSION**

Mayor Bob Brown stated that there was no reason to enter into Executive Session.

## **14. DISCUSSION OF ITEMS OF COMMUNITY INTEREST, INCLUDING EXPRESSIONS OF THANKS, CONGRATULATIONS OR CONDOLENCE; INFORMATION REGARDING HOLIDAY SCHEDULES; HONORARY RECOGNITIONS OF CITY OFFICIALS, EMPLOYEES OR OTHER CITIZENS; REMINDERS ABOUT UPCOMING EVENTS SPONSORED BY THE CITY OR OTHER ENTITY THAT IS SCHEDULED TO BE ATTENDED BY CITY OFFICIALS OR EMPLOYEES; AND ANNOUNCEMENTS INVOLVING IMMINENT THREATS TO THE PUBLIC HEALTH AND SAFETY OF THE CITY.**

City Manager Wright stated that Business After Five was currently going on at Buffalo Wild Wings, then Wednesday, November 5<sup>th</sup> The Texas Forest Country Meeting, Friday, November 7<sup>th</sup> was the Cracker Barrel Breakfast and Ribbon Cutting, followed by the First Friday Luncheon at Crown Colony Country Club, Tuesday, November 11<sup>th</sup> was the Hitsville Motown Show at the Pines Theatre, and then Thursday, November 13<sup>th</sup> was the Salute to Healthcare Banquet. City Manager Wright concluded by detailing the upcoming Councilmember and City Manager meetings, which were Lynn Torres on Monday the 10<sup>th</sup> for breakfast, Sarah Murray on Monday the 10<sup>th</sup> for lunch and then Tuesday the 11<sup>th</sup> with Don Langston at lunch.

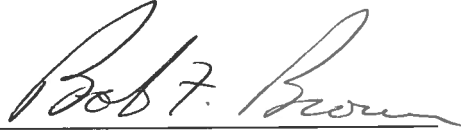
Councilmember Lynn Torres commented that the DETCOG Meeting had been moved to November 13<sup>th</sup> in Polk County.

Councilmember Sarah Murray noted that there will be several celebrations of Veteran's Day coming up; including the Veteran's Day Parade and a celebration at the VFW.

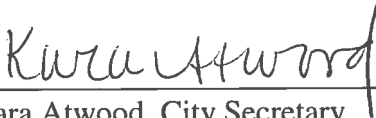
Councilmember Lynn Torres extended a welcome to everyone to attend Honor America Night on Saturday at the Lufkin High School.

Councilmember Don Langston commented that everyone had until 7:00 that evening to go out and to vote.

15. There being no further business to discuss, the meeting was adjourned at 5:18 pm.



Bob F. Brown, Mayor



Kara Atwood, City Secretary